

# International Diversified Marketing, Inc.

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## **Comfort First Filtered Diffuser™** **Ends Drafts. Cleans Air.**

### **Assembly to Back Pan Instructions**

- 1) **Notice there are two pairs of holes in the back pan. These holes are to be used to attach the face piece to the back pan. Put together before placing the unit into the ceiling.**
- 2) **Decide which direction you want the Comfort First to hinge open.**
- 3) **From there, notice the Comfort First has two spring loaded hinge pins, and two spring clips next to two holes with pop-out caps inserted in the holes.**
- 4) **Remove one of the pop-out caps by pushing it out from the inside portion of the Comfort First. Place one of the hinge pins in the back pan hole. Place the other hinge pin along the back pan edge leading to the other hole. The Comfort First will now be at an angle. Slide the Comfort First towards the second back pan hole; this action will depress the second hinge pin. Continue to slide the Comfort First until the second hinge pin pops into the back pan hole. (MAKE SURE THE HINGE PINS ARE FULLY EXTENDED AND ENGAGED IN THE BACKPAN HOLES.)**
- 5) **Looking through the holes on the opposite side, notice the metal spring clip with a securing pin sticking out the side of the Comfort First. You can slightly twist the face piece down so the pin that the cap was not removed from can be inserted into the back pan hole. Using a small flat head screwdriver, push on the clip from the outside and push the face piece down, to allow the pin to set into the back pan hole.**
- 6) **Put the pop-out cap back into the hole carefully. You may need to use the screwdriver to assist by pushing on a side of the cap. Installation to the back pan is now complete. You can now attach it to the ductwork. Be sure to also secure the safety straps to the back pan.**

**SHOULD YOU HAVE ANY QUESTIONS REGARDING INSTALLATION CALL 1.800.804.3366**

**Change filters every 4 to 6 month's. View through the louvers to check the color of the filters. When they go from snow white to gray, it is time for replacement! Call your distributor or us for replacements.**

**WARRANTY: 5-YEAR WARRANTY ON WORKMANSHIP AND MATERIAL**